

Home Energy Performance Program Program Ally Application



APPLICANT INFORMATION				
Business Name:		Business Type (Corp., Partner, Sole Prop.):		Years in Business:
Contact Name:		Contact Title:		Contact Telephone:
Mailing Address:		City:	State:	Zip Code:
Business Telephone:	Fax:	Tax ID#:	Email Address:	Web Site:

PROGRAM ALLY RULES, GUIDELINES, TERMS AND CONDITIONS

As an Ameren Illinois Act On Energy® Home Energy Performance Program Ally I agree to the following conditions:

- General** – Ally shall abide by the Ameren Illinois Home Energy Performance Program (Program) Terms and Conditions; abide by all Local, State and Federal guidelines, applicable laws, building codes, regulations and licensing requirements; and perform work in accordance to Program's material and installation standards.
- Procedures** – Ally shall follow Program procedures of; a) verifying eligibility of customer and work to be performed; b) reserving funds from Program; b) performing work according to Program requirements; c) submitting the Standard Incentive Application supplied by the Program for work performed with all required documentation.
- Listing** – Ally agrees to allow their company's name to appear on the Program Ally list on the Act On Energy Web site and on other marketing material. The use of the Ameren Illinois or Act On Energy name or logo by Ally must be authorized in writing, prior to use, by the Program Manager.
- Independent Contractor** – Listing in the Program Ally database does not constitute any endorsement of the Ally by Ameren Illinois. Ally is an independent contractor participating in the Program and not an employee of, or under contract to Ameren Illinois or Conservation Services Group (CSG or Program Manager). Ally shall properly represent this to the customers.
- Insurance** – Ally shall provide to Program proof of insurance coverage that meets or exceeds the following minimum requirements: Commercial General Liability insurance with respect to the services contemplated by this agreement, specifically including without limitation contractual liability insurance to cover liability assumed by Ally with combined limits, per occurrence, of not less than \$1,000,000 for bodily injury, including death and property damage. Coverage shall include completed operations coverage for a period not less than three years following completion of the project. Workers Compensation insurance with statutory limits and employer's liability insurance with limits of not less than \$500,000. Comprehensive Auto liability insurance which has a minimum combined single limits for bodily injury and property damage of \$1,000,000 per occurrence. The Comprehensive Auto Liability policy shall include owned and blanket non-owned and hired coverage.
- Termination** – Participation of Ally in the Program is voluntary and may be terminated by either party at any time or for any reason without penalty.
- Certification and Training** – Work must be supervised by staff members who are BPI certified in Building Envelope or otherwise approved in writing by the Program Manager. Training will be offered on a periodic basis at the discretion of the Program Manager.
- Customer Service** – Ally shall respond to Program customer referrals within one calendar week or have that lead forfeited to another Program Ally. Ally shall be responsible for the proper disposal of all materials, including any hazardous materials when applicable. Ally shall treat the Program customers fairly and attempt in good faith to deliver promised services in a timely and professional manner.
- Warranty of Work** – Ally shall provide the customer a written warranty of labor and materials for a minimum of one year from the date the service is performed. Materials installed shall carry manufacturer's warranty. Offers of, and documentation referring to, any applicable extended warranty coverage shall be supplied to the customer.
- Required Combustion Safety Testing** – All jobs where insulation, air sealing, or duct sealing is requested are required to include combustion safety testing prior to and following the work. Work should not proceed in cases where the pre-test indicates existing or possible problems without a remediation plan in place, costs of which are disclosed to the customer. In the case of a failed test following the work, remediation is required.
- Quality Assurance** – The Ally will maintain effective procedures for quality assurance as for resolution of customer complaints or disputes and for response to customer emergencies. Ally agrees to make its quality assurance procedures available to the Program for review and upon request. Only trained and skilled personnel of Ally shall supervise any project performed under the Program. All work is subject to quality assurance and verification inspections by Program and CSG before incentive payments are paid. CSG is the sole authority in determining that the work is complete and eligible for payment. If Program Manager determines Ally's work is not up to Program standards, upon request from the Program, Ally shall make reasonable repairs or corrections to bring such work up to Program standards at no additional cost to the customer. Program Manager shall have sole authority in determining the necessary remedies to correct faulty work.
- Incentive Payments** – Incentive payments will be issued to Ally. Ally shall inform customer of Program financial incentives, and shall include a discount to the customer in the amount of the incentive, labeled on customers' invoice as Act On Energy Incentive..
- Indemnification** – Ally shall hold harmless Ameren Illinois and Conservation Services Group (CSG) in any dispute or legal suit arising from work related to the Program.
- Miscellaneous** – Ameren Illinois reserves the right to make changes to the Program and its Rules, Guidelines, Terms and Conditions upon notice to the Ally.

By signing below, I agree to serve as a Program Ally and comply with the Ameren Illinois Act On Energy Home Energy Performance Program rules, guidelines, terms and conditions.

Name:	Title
Signature:	Date:

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CONTRACTOR CERTIFICATION, SERVICES OFFERED AND GEOGRAPHIC INFORMATION

Act On Energy Home Energy Performance requires contractors to be trained in building science in order to complete enrollment as a Program Ally. The Program will organize such trainings on a periodic basis. The Program does recognize training and examinations performed by the Building Performance Institute (BPI) or its affiliates and, in most cases, this will negate the need for further training. Please complete the section below to tell us about your company's Building Science expertise.

MY COMPANY IS BPI ACCREDITED			
Accreditation Date _____		Issued by _____	
		# Staff with Building Analyst Certification _____	
# Staff with Building Envelope Certification _____	# Staff with Manufactured Housing Certification _____	# Staff with Heating Certification _____	# Staff with Air Conditioning / Heat Pump Certification _____

MY COMPANY IS NOT BPI ACCREDITED, BUT HAS BPI TRAINED AND CERTIFIED STAFF		
BPI COURSE	# Employees Trained	# Employees Certified
Building Analysis		
Building Envelope		
Manufactured Housing		
Heating		
Air Conditioning/Heat Pumps		

Please provide copies of both sides of BPI badges.

SERVICES OFFERED:				
Insulation and Blower Door Assisted Air Sealing _____	Duct Sealing _____	Thermostat Install (low voltage) _____		
AREAS SERVED:				
Bloomington _____	Carbondale _____	Champaign _____	Decatur _____	St. Louis Metro East _____
Effingham _____	Galesburg _____	Lincoln _____	Macomb _____	Mount Vernon _____
Peoria _____	Quincy _____	Other _____		

The information you provide will be used by customer service reps and may appear on ActOnEnergy.com and other Program marketing materials.

