

Multifamily In-Unit Energy Efficiency Program Participation Agreement



In-Unit Savings Measures

The Act On Energy® Multifamily In-Unit Energy Efficiency Program (Program) is available to multifamily property owners and management companies whose units are served natural gas or electricity by Ameren Illinois and have electric or natural gas water heaters. The Program offers free limited quantities of: high-performance showerheads; faucet aerators for kitchens and baths; Compact Fluorescent Light Bulbs (CFLs) for high use lighting areas; and pipe insulation for water lines near the water heater. All materials to be installed will be provided by the Program. It will be the responsibility of the property owner or management company to provide the manpower for the installation of the provided materials. Quantities of all Program materials are limited by Program eligibility requirements and product availability. Distribution of quantities shall be at the sole discretion of the Program Manager. The Program will be available on a limited, first-come, first-served basis. All requests must be pre-approved by the Program staff before materials can be reserved and delivered to a Program participant.

Terms and Conditions

- The property owner/manager of apartment buildings with three units or more should call 866-838-6918 to arrange for participation in the Program.
- The Program provides materials for inside apartment units only. Common Area Lighting retrofits may be eligible under the Multifamily Common Area Lighting Program (call 866-838-6918 or visit www.ActOnEnergy.com/multifamily).
- The property owner/manager shall sign the Program Participation Agreement stating that the property owner/manager shall comply with all Program requirements.
- Property owners/managers shall submit a Program Materials Request form to ensure that the proper materials are delivered to their location. The required information on the form includes:
 - a) Total quantity of buildings and apartment units that are eligible to have materials installed.
 - b) The quantity of CFLs requested, pre-existing bulb wattages and locations (living room, dining room, kitchen, entryways) where CFLs will be installed.
 - c) Quantity of showerheads and faucet aerators eligible for installation.
 - d) Quantity of water heaters per building and verification that there is access to insulate hot and cold water lines within the first six feet of the water heaters.
 - e) Address of each building or complex where materials are to be installed.
 - f) Address where materials are to be delivered.
- The property owner/manager shall make arrangements to have their maintenance staff perform the installation of provided items.
- Ameren Illinois reserves the right to have a Program representative present during installations to ensure installations conform to Program requirements. Eligibility and Installation Requirements include:
 - a) The property owner/manager must give at least a 24-hour notice to tenants before installations occur.
 - b) Up to four CFLs can be installed per apartment unit, unless authorized by the Program Manager. The CFLs shall only be installed in high use locations: living rooms, dining rooms, kitchens and entryways. CFLs shall not be installed on light fixtures controlled by dimmers or touch devices. CFLs shall only be installed in permanently mounted fixtures. Portable lamps are not eligible for CFL installations. CFLs shall only be installed where they replace incandescent bulbs.
 - c) Teflon tape, provided by the property owner/manager, shall be used on the threads of the shower arm where the new showerhead is installed. Newly installed showerheads will be tested for proper performance and to ensure that they do not leak.
 - d) Aerators should be installed and tightened by hand to avoid stripping or cross threading. If existing aerators are too tight to remove by hand, care should be taken to remove them without damaging the threads or fixture.
 - e) Where accessible, pipe insulation shall be installed on the first six feet of both the hot and cold water lines where they are attached to the water heater. On natural gas water heaters, the pipe insulation shall not be installed within 4" of the draft diverter (back-drafting may melt pipe insulation that is installed improperly). Pipe insulation shall not be placed within 4" of the exhaust vent of a natural gas water heater. For curves/angles, pipe insulation may be cut at a 45-degree angle or can be notched.

Please direct all correspondence to:

Act On Energy Residential Programs
300 Liberty Street, 4th Floor, Peoria, IL 61602

Fax: 1.309.673.3370 • Toll-free: 1.866.838.6918 • ActOnEnergy.com



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- f) Installations of Program materials shall not be performed on fixtures, fittings or appliances that are in disrepair.
- The installation personnel must accurately and completely record all installations for each apartment unit on the Post-Installation Data Collection form. When finished, installation data must be sent to the Program by fax to 309673-3370 or by mail.
- The Program will provide fact sheets describing the energy-saving items that were installed and recycling resources for CFLs. The installation personnel must leave a fact sheet for tenants of each unit. All materials shall be installed within fifteen days of receipt, unless property owner/manager receives prior approval from the Program Manager for additional time to perform installations.
- All materials that are not installed are the property of Ameren Illinois and shall be returned to the Program. The property owner/manager agrees to be invoiced for the cost of any non-installed materials that are not returned or made available for retrieval by a Program representative within one day after the scheduled installation date.
- Larger projects may be furnished with materials in stages. When the first delivery of materials is installed and documentation is delivered to the Program, additional sets of materials will be delivered until all installations are complete.
- The property owner/manager agrees to provide Program representatives with access to apartment units for installation verification. The property owner/manager will accompany the Program representatives while in any unit.
- The property owner/manager agrees not to remove installed items unless materials are known to be defective or inoperable. The property owner/manager shall immediately inform the Program Manager of any and all such removals.
- The property owner/manager agrees to provide access to representatives of Ameren Illinois to re-inspect installed items for a three-year period. Such access will be scheduled at a time convenient to the property owner/manager, and with at least a one-week notice.
- All Program correspondence shall be sent to:

**Ameren Illinois Act On Energy
In-Unit Energy Efficiency Program
300 Liberty St., 4th floor
Peoria, IL 61602**

LIMITATION OF LIABILITY AND INDEMNIFICATION: a) Ameren Illinois and any of its affiliates, officers, employees or contractors shall not be liable to the Customer for any special, indirect, consequential or incidental damages or for any damages in tort (including negligence) caused by any activities associated with this Agreement. By participating in the Ameren Illinois Program, Customer agrees to waive any claims and fully releases Ameren Illinois from any damages, of any kind. b) The Customer shall protect, indemnify, and hold harmless Ameren Illinois from and against all liabilities, losses, claims, damages, judgments, penalties, causes of action, costs and expenses (including, without limitation, attorney's fees and expenses) incurred by or assessed against Ameren Illinois arising out of or relating to the performance of this Agreement.

By signing below I verify that I understand and agree to comply with the above-stated Terms and Conditions of the Ameren Illinois Act On Energy Multifamily In-Unit Energy Efficiency Program.

Print Name: _____ Date: _____

Signature: _____ Ameren Account # _____

Owner (or Owner's Authorized Representative) _____

